



Centre for International Sustainable Development Law

# 2007-2008 SELECTION PROCESS

INVITATION TO APPLY

Senior Manager

Centre for International Sustainable Development Law,  
Montreal, Canada

The Centre for International Sustainable Development Law (CISDL) is seeking a dynamic self-starter with excellent management and communications skills to serve as the part-time Senior Manager for its International Secretariat located in Montreal, Canada.

The mission of the Centre for International Sustainable Development Law (CISDL) is to promote sustainable societies and the protection of ecosystems by advancing the understanding, development and implementation of international sustainable development law. The CISDL is an independent legal research centre which collaborates with the McGill Law Faculty in engaging students and interested faculty members in sustainable development law research and scholarly initiatives. The CISDL also works in cooperation with a network of faculties of law in developed and developing countries. The CISDL is engaged in six primary areas of sustainable development law research, publishing, dialogue and capacity building: trade, investment and competition law; sustainable developments in natural resources law; climate change and vulnerability law; human rights and poverty eradication in sustainable development law; biodiversity law; and health and hazards in sustainable development law.

(See [www.cisdll.org](http://www.cisdll.org) for further information).

The responsibilities of the Senior Manager include:

- Providing support to the CISDL's Directors, and the CISDL Board of Governors;
- Providing communications and marketing leadership for the CISDL, including oversight of online resources and website;
- Developing and initiating fundraising proposals, managing relationships with potential and existing funders, and ensuring dissemination of project outcomes;
- Maintaining links with institutions and individuals associated with the CISDL;
- Serving as a liaison for the CISDL within the Law Faculty and the University, as well as with outside partners and stakeholders;
- Overseeing CISDL administration and the CISDL Secretariat team, including financial matters.

The qualifications sought include:

- Program development, coordination, management and administration skills;
- Demonstrated self-starting ability, leadership skills and initiative;
- A graduate degree in law, management or a related field and relevant experience;
- Fundraising or similar experience;
- Bilingualism required (English and French); other UN languages an asset.

Salary and Conditions:

The successful candidate will be able to make a minimum commitment of three years, for approx \$60,000 - \$80,000 /year at full-time, a portion of which depends on confirmation of funding. This post could be held part-time by an exceptional graduate student. It starts in January 2008.

Application details:

Please submit a cover letter, curriculum vitae and the names of three referees to:

Hon. Charles D. Gonthier

Chairman of the CISDL Board of Governors

3661 Peel St. Montreal, Quebec, H3A 1X1.

with copies to [mcsegger@cisdll.org](mailto:mcsegger@cisdll.org) and [akhalfan@cisdll.org](mailto:akhalfan@cisdll.org)

Applications are due by Thursday October 25, 2007 via post or email.

Only candidates selected for an interview will be contacted.

More details are available at:

Centre for International Sustainable Development Law

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Tel: (514) 398 8918

Fax: (514) 398 8197

[www.cisdll.org](http://www.cisdll.org)

email: [cdinicola@cisdll.org](mailto:cdinicola@cisdll.org)